

# **ROBERT BENJAMIN WILEY COMMUNITY CHARTER SCHOOL STUDENT Appropriate Use Policy and Agreement**

As a condition for using the RBW Community Charter School's computers, network and Internet access, students, with the explicit approval of their parents, must agree to abide by the following rules:

## **1. I will avoid all inappropriate computer activities.**

The computers at the RBW Community Charter School are for education and research. Using a RBW Community Charter School computer, accessing the Internet, and using e-mail are privileges, which may be revoked by the RBW Community Charter School at any time for inappropriate computer activity.

### **When using a RBW Community Charter School computer I WILL NOT:**

- use a computer to be off-task from the assignment of an authorized staff member.
- go into chat, messaging, email, music or games when I am supposed to be doing something else.
- use obscene, abusive, harassing or otherwise offensive or objectionable language in either public or private messages, email, messaging or chat
- harass others by means of E-mail, Internet chat, Instant Messaging, or in any other manner
- intentionally damage or interfere with other computer users
- download or install any software that has not been authorized by a RBW Community Charter School staff member
- install any un-authorized game on the RBW Community Charter School's computer
- access, download or store any obscene or objectionable materials, including gang related or pornographic websites or material
- create or send any hate mail, harassment, discriminatory remarks, or other antisocial behaviors
- place or transmit any unlawful information on the Internet or the local computers
- access, misappropriation or misuse of information/files of other users
- use someone else's e-mail or log-in password
- let someone else use your login to access the Internet or leave your login unattended or unsupervised.
- use the system for political purposes or to be for or against any ballot measure or candidate
- use of the system for commercial solicitation or to make money
- destroy, change, or abuse system components including hardware or software in any way. (an exemption is made for modification of software by duly authorized network technicians.)
- give out personal information over the Internet such as complete names, addresses, telephone numbers and identifiable photos. Students should never reveal such information without permission from their teacher, parent or guardian.
- make appointments to meet people in person
- use the system for hacking: to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network
- subscribe to mailing lists, bulletin boards, chat groups, and commercial on-line services and other information services (without pre-approval of the principal or his designee)
- access bulletin boards, chat groups or instant messaging without the authorization of their teacher.
- access personal email accounts from school unless permitted to do so by a teacher as part of an educational process, or unless written permission has been provided by the student's parent or guardian.
- encrypt any files or communication so as to avoid security review.
- seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users.
- attempt to gain unauthorized access to any computer or device anywhere in the school or on the Network.

## **2. The RBW Community Charter School will have final authority over what constitutes inappropriate computer activity.**

### **3. All my computer files can be inspected by RBW Community Charter School authorities.**

- The RBW Community Charter School has the right to review any computer files stored in RBW Community Charter computers to which a RBW Community Charter user has access to, or to view the activities and Internet history of any student. This includes all laptops or desktops that are checked out to a RBW Community Charter student.
- The RBW Community Charter School also reserves the right to edit or remove any material which they, in their sole discretion, believe may be unlawful, obscene, abusive, non-educational or otherwise objectionable.

I hereby waive any right of privacy which I may otherwise have in and to such material that is stored, created or accessed on the RBW Community Charter computers.

### **4. Other RBW Community Charter School Policies Concerning the Internet**

If a parent or guardian does not want their child to access the Internet, the RBW Community Charter School will provide a mechanism whereby the student will not access the Internet. The parent will also be informed of the ways in which this will limit the educational opportunities for the student.

Our policy is that we may, at our discretion, post pictures taken of school activities – including all sports and field trips, and student work as assigned by a teacher. Students on the web site will post pictures identified with first names only – no full last names will be used.

If a parent objects to any display of student information, the RBW Community Charter School will provide a mechanism whereby the student in question will have no identifiable presence on the RBW Community Charter School's Web Site

Filtering software or services has been installed and used on all computers with access to the Internet, which will block or filter access to visual depictions that are obscene, child pornography, or harmful to minors. When adults are using the Internet, materials which are obscene and child pornography must still be filtered or blocked. Exceptions may be made for staff if the filtering software will not permit them access to sites that they need to access as part of their designated work.

Educational staff will, as part of their duties, monitor minors' use of the Internet in school, and will take reasonable measures to prevent access by minors to inappropriate material on the Internet and World Wide Web, and restrict their access to materials harmful to minors.

#### **Student Signature**

By signing below, I hereby agree to abide by all the rules and restrictions described above.  
If I break any of these rules I may be liable for disciplinary action.

Name of Student \_\_\_\_\_ Signature \_\_\_\_\_

#### **Parent/Guardian Signature**

By signing below, I agree to let my child access the Internet for educational purposes subject to the rules and policies described above:

Name of PARENT \_\_\_\_\_ Signature \_\_\_\_\_

Telephone \_\_\_\_\_